

SIGN IN SHEET

IFB PMB-2011-10	FURNISHING REFUSE COLLECTION SERVICES FOR VARIOUS STATE AND FEDERAL LOW INCOME PUBLIC HOUSING COMPLEXES STATEWIDE <i>(Groups I, II, III, IV, V, VI, VII, VIII, IX, X, XI, XII, XIII)</i>
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INSTRUCTIONS

Please fill out this sheet and leave original at the respective office where you picked up your bid packet. A copy will be made for you. Take the copy with you as it contains important dates, times and information.

Read this packet carefully. If you have any questions, please call Rick Sogawa, IFB Coordinator at (808) 832-6038.

Pre-Bid Conference/Site Visitation:	<u>Thursday, April 7, 2011, 9:00 a.m. Hawaii Standard Time (HST) at the HPHA Building E Conference Rom, 1002 North School Street, Honolulu, Hawaii 96817. Please call the respective Officer-In-Charge to set up a visitation date.</u>	
Bid Offer Form Due Date:	<u>Due before 10:00 a.m. HST on Wednesday, April 20, 2011 at the HPHA, Central Files Office, 1002 North School Street, Building D, Honolulu, HI 96817.</u>	
Bid Opening:	Wednesday April 20, 2011	At 10:15 a.m. at the HPHA, Contract and Procurement Office, 1002 N. School Street, Building D, Honolulu, Hawaii 96817.
Date: _____		
Company: _____		
Address: _____ _____ _____		
Phone #: _____		Cell #: _____
Fax #: _____		
Contact Person: _____		

Signature of Person Picking Up Packet

REQUIRED CERTIFICATIONS:

The following shall be submitted with the Bid Offer Form:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Hawaii Compliance Express, Certificate | <input checked="" type="checkbox"/> Corporate Resolution |
| <input checked="" type="checkbox"/> Wage Certificate | |

The following shall be submitted prior to start of contract, no later than June 1, 2011:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Certificate of Insurance | <input checked="" type="checkbox"/> Valid Tax Clearance Certificate |
| <input type="checkbox"/> Other: _____ | |